Sample TOR for an accessibility consultant

**Role description:** An accessibility consultant (infrastructure) will work with project managers, designers, architects, building and facility owners, and builders as applicable and advise on requirements for designing and constructing accessible buildings and environments. An accessibility consultant can participate in the review of project concepts, design drawings, and conduct accessibility assessments and/or post-occupancy assessments. An accessibility consultant will compile action-oriented reports on accessibility requirements.

**Responsibilities:**

* Coordinate with architects, designers and project staff to guide integration of accessibility requirements in line with accessibility standards
* Undertake accessibility assessments and architectural reviews to identify barriers in existing buildings which may include a review of existing layouts and designs
* Conduct / coordinate in-person assessments of existing construction and facilities
* Write concise reports with action-oriented recommendations to address accessibility or universal design gaps for proposed and existing buildings and facilities
* Undertake post occupancy audits or evaluations to verify that accessibility has been appropriately incorporated into the project
* Other duties as required

**Required skills and experience:**

* Demonstrated knowledge of international and national standards on accessible construction and universal design (including ISO 21542/2011)
* Good strategic skills and experience providing recommendations for projects at the concept stage on accessibility requirements and features
* Professional experience working on accessibility projects including reviewing construction drawings to provide design assistance and identify areas of code non-compliance in new construction, renovation or remodelling projects

**Desirable:**

* **Education:** University degree in architecture, urban design, urban studies, engineering or a related field
* **Certification:** Certified as a professional accessibility consultant
* **Languages:** Fluent in English and [ **/ familiarity in local language(s) xxx**] where the assessment will be conducted
* **Note:** Persons with disabilities and women are strongly encouraged to apply